



## Empowering your Team through Effective Delegation

**Course Code:** ED01

**When:** Wednesday 22<sup>nd</sup> February 2012

**Duration:** 6:30-8:30 pm

**Cost:** £28 per person

**Where:** Rosy Apple Childcare Training, 23 Herschell Street, Preston, PR1 3QU

### **QA – What are the aims and objectives of the workshop?**

“Never tell people how to do things. Tell them what to do and they will surprise you with their ingenuity”

- Explore that art of effective delegation
- Determine the key stages required to delegate to team members
- Examine the skills and behaviours that underpin effective delegation
- Identify the benefits to be gained by delegating effectively
- Prepare a simple action plan for continued development

### **QA – Who will train me?**

Our trainer, Hilary, is an experienced and innovative facilitator who specialises in the design and delivery of development solutions for managers at all level. Hilary is an NLP master practitioner. Using accelerated and group learning techniques, Hilary delivers development events, which will not only surprise and delight but also achieve sustainable results.

### **QA – Who do you recommend should attend this course?**

Business owners, team leaders, leaders and managers/supervisors, childminders etc.

### **QA – How do I need to prepare?**

Come along to the training with any questions or issues around the course subject you would like to raise. All trainers are on hand to give advice and guidance to attendees.

### **QA – What is included?**

Tea, coffee, juice and biscuits are provided at all training. If it is a full day course lunch and snacks are provided for all attendees. If any attendees have dietary needs please ensure these are emailed to [caroline@rosyapplechildcare.com](mailto:caroline@rosyapplechildcare.com) one week prior to the course.

### **QA- Does this course comply with the relevant legal requirements?**

This course is in line with the Early Years Foundation Stage and Welfare Requirements. The trainer is highly experienced and qualified in the subject.

### **QA- How do I book a place?**

If you have already booked a place on this course you do not need to do anything, this is just to provide you with further information on the training.

If you would like to book/ a place or any additional places please [call Caroline on 01772 200718](tel:01772200718). Alternatively please visit our website [www.rosyapplechildcare.com](http://www.rosyapplechildcare.com) and download a booking form for returning with a cheque payment.